



Northwest Wisconsin Chief Local Elected Official Consortium Workforce Development Area #7

A proud partner of the American Job Center network

The mission of the Consortium is to maintain the integrity of the WIOA funds.

Date & Time: Wednesday – February 15, 2023 - 11:00 a.m.

Location: CEP, Inc. Office – Ashland, WI & Via Zoom

MEETING MINUTES

CLEOs/LEOs Present:

Tom Mackie, Washburn County - via Zoom
Terry Wedwick, Rusk County
Charlie Glazman, Douglas County – via zoom
Emmett Byrne, Burnett County - via Zoom
Larry Fickbohm, Bayfield County
Joe Pinardi, Iron County, - via Zoom
Patricia Stephan, Price County
Elizabeth Franek, Ashland County – via Zoom
Brent Blomberg, Burnett County – via Zoom, alternate Burnett County

Excused:

Rollie Thums, Taylor County
Michael Maestri, Sawyer County

Staff/Guests:

Jeff Muse, CEP
Jennifer Decker, CEP
Mary Zinnecker, CEP
Bob Kopisch, CEP
Mari Kay-Nabozny, WIB

Call Meeting to Order

Tom Mackie, Consortium Chairman called the meeting to order.

Roll Call & Report of Public Meeting Notice

Roll call was taken, a quorum was present. The public meeting notice was published on the CEP website, social meeting, area library websites and County Government websites.

Approval of the 10/19/22 Meeting Minutes

Emmett Byrne made a motion to approve the 10/19/22 meeting minutes as presented. Seconded by Charlie Glazman. Vote taken, carried unanimously.

Mission Statement

Joe Pinardi stated that the mission of the Consortium is to maintain the integrity of the WIOA funds by the Chief Local Elected Officials.

New WIOA Policies & Processes – Mari Kay-Nabozny, NWWIB CEO & Jeff Muse, CEP Executive Director

Mari Kay-Nabozny discussed the outdated WIOA policies based on the DOL monitoring. The WIB will redo all the new WIOA policies which will mirror the state WIOA policies. CEP will maintain a process manual for their staff and the WIB will keep the policies up to date. Mari noted that we have to provide the state with a draft timeline. Jeff Muse noted this helps CEP to follow up with proper procedure.

Discuss DWD Monitoring

Mari noted that this report was included in the meeting packet which she explained.

Discuss NWWIB PY 22 Financial Statement Budget Analysis of Budget vs. Spent

Mari discussed the statement of financial position, included in the packet.

WIOA Quarter 2 Enrollment Update & Corrective Action

Mari explained the enrollment handout and corrective action memo in the meeting packet. She noted the items that have been corrected.

Update Department of Labor HEARD Expansion Grant

Mari explained this grant which was included in the meeting packet for review.

Update on New NWWIB Hire

Mari explained an org chart that lays out some new hires under the WIB and how these positions are tied together.

Discuss WIOA Youth Procurement

This WIOA RFP is for ISY and OSY funds. There are three pieces to the RFP. It's due March 28th. She explained that there's a stand-alone element and flexibility to serve ISY.

Discuss One Stop Operator (OSO) Procurement

Mari explained that the NWWIB is the OSO and coordinates all the OSO partners. The NWWIB procure for this.

Discuss OSO MOU

The OSO MOU is signed on an annual basis and is approved by the Consortium.

Workforce Advancement Initiative Grant (WAI) Metrics

WAI are part of the AARPA funds. Mari noted there are four sub-contractors on this grant. She noted it's going very well and CEP is doing a great job getting clients enrolled for assistance.

NWWIB New Approved Strategic Plan

Mari explained that the WIB approved their new strategic plan in December to align with the Governor's workforce initiatives.

NWWIB Annual Report

Mari reported that she mailed the NWWIB's annual report to the entire Consortium. She has it electronically and has hard copies for those who didn't receive one.

Recap on Consortium Roles & Responsibilities/Summarize/Plan Next Steps

It was noted this topic will stay on the agenda when there is more time.

Comments & Announcements

Charlie Glazman discussed the WIB presentation he attended in Superior on 2/14. He noted that Thomas Michels, DWD Labor Market Analyst for our region gave a presentation that discussed our Nation's labor shortage. Charlie noted that this is something we need to keep an eye on and focus efforts on. Discussion took place on this issue and how to address it. This will be furthered discussed at upcoming meetings.

Next Meeting Date & Location

The next meeting of the Consortium will take place at the call of the Chair.

Adjournment

The meeting was adjourned at 11:30 a.m.