

NORTHWEST WISCONSIN CHIEF ELECTED OFFICIALS CONSORTIUM WORKFORCE DEVELOPMENT AREA (WDA) 7

Wednesday, August 20th, 2025 | Time: 11:30 AM

Location: Northwest CEP Office Meeting Room, 417 9th Ave W, Ashland, WI

Virtual Meeting Link: <https://nwcep.org/conference/>

MEETING MINUTES

CEO Consortium Members

☒ Emmett Byrne	☒ Larry Fickbohm	☒ Charlie Glazman	☐ Elizabeth Franek
☒ Steve Kariainen	☒ Bob Olsgard	☒ Patricia Stephan	☒ Rollie Thums
☒ Terry Wedwick	☐ Larry Youngs		

Guests

☒ Brent Blomberg (Alternate)	☒ Skyler Dural-Eder	☒ Mari Kay-Nabozny	☐ Melissa Rabska
☒ Michelle Smith	☐ Sue Stephens	☒ Mary Zinnecker	

Call Meeting to Order

[Meeting was called to order by Charlie Glazman at 11:35AM.](#)

Roll Call & Report on Public Meeting Notice

[Roll call was taken, a quorum was present. The public meeting notice was posted and shared with area libraries.](#)

ACTION ITEM: NWWIB Bylaws Change Request- Allowance of Non-Board Members to Serve as Committee Chair

[Mari Kay-Nabozny presented on the request to allow non Board members to serve as Chair and changing the text highlighted below. Discussion took place on the liability of having non-Board members in this role as well as setting precedent.](#)

ARTICLE VI

OFFICERS

Section 6.1 Number: The officers of this WIB shall be three: Chairperson, Vice-Chairperson/ Chair-Elect, and the Secretary-Treasurer.

Section 6.2 Election: Officers of the WIB shall be elected every year at the annual meeting of the WIB by popular vote of the membership. Nominations for officers shall be received at said meeting from the floor. In the event that no nominees shall receive a majority vote, a run-off election shall be conducted between the two candidates that received the highest number of votes for a particular office.

Section 6.3 Terms of Office: The officers of the WIB shall serve for a term of one (1) year. Officers, however, may succeed themselves by re-election.

Section 6.4 Vacancies: In the event that any office shall become vacant, an election to fill the vacancy shall be conducted at the next meeting of the WIB. If a Chair leaves office, the Vice-Chair/Chair-Elect will assume that position's duties. A vacancy in the office of Vice-Chair/Chair-Elect shall be filled for the remainder of the term by an election conducted at the next WIB meeting. The Chair has the authority to appoint an acting officer until the election can be conducted at the next WIB Meeting.

Section 6.5 Duties of Officers:

Chairperson: The Chairperson shall be the chief officer of the Board. The Chairperson shall (a) preside at all meetings of the full Board; (b) appoint individual Committee and Standing Committee Chairs (Committee and Standing Committee Chairs must be members of the Board) and committees membership to accomplish tasks which are the responsibility of the Board; (c) sign legal documents on behalf of the Board; (d) prepare meeting agendas in counsel with the Chief Executive Officer; (e) serve as the Chairperson of the Executive Committee; and (f) perform other duties as prescribed by the Board.

The Chairperson's role shall also include the authority to:

- A. Carry out his/her duties as delegated in this Article, and those policies duly adopted by the corporation, and the Executive Committee;
- B. Appoint special committees to perform tasks deemed necessary during his/her term of office in accordance with these Bylaws;
- C. Authorize reasonable and proper expenses for the purpose of specific corporation duties;
- D. Call any committee into session at any time;

Motion to approve the NWWIB Bylaws Request that Committees may have non-Board members serve as Chair by Larry Fickbohm.

2nd: Steve Kariainen

Carried unanimously.

ACTION ITEM: Combine Youth and Strategic Directions Standing Committees to form a Future Talent & Strategy Committee

The *Future Talent & Strategy Committee* would be a standing committee of the Northwest Wisconsin Workforce Investment Board. Members shall be appointed by the Board Chairperson and may include WIB members as well as community stakeholders with expertise in workforce development, youth policy, and regional economic data and strategy. The change would allow for the committees to have a more active membership and streamline the work being done by both committees right now.

Motion to table: Emmet Byrne

2nd: Bob Olsgard

Carried unanimously.

Next Meeting Date & Location

The next meeting date is scheduled for Wednesday, October 15, 2025 or at the call of the Chair.

Adjournment @ 11:58 AM

Motion to adjourn: Larry Fickbohm

2nd: Rollie Thums

Carried unanimously.